

**COUNCIL MINUTES**  
**March 5, 2018**

St. Clairsville City Council met in Council Chambers on Monday, March 5, 2018 with the following present:

Tim Porter, Council President	Terry Pugh, Mayor
Perry Basile, Council 1 <sup>st</sup> Ward	Jim Zucal, Service Director
Mark Bukmir, Council 3 <sup>rd</sup> Ward	Cindi Henry, Finance Director
Linda Jordan, Council-At-Large	Richard Myser, Law Director
Beth Oprisch, Council-At-Large	Jeff Henry, Police Chief
Frank Sabatino, Council 2 <sup>nd</sup> Ward	Tom Murphy, Planning & Zoning Administrator
Mike Smith, Council-At-Large	Don Smithberger, Electric & Street Superintendent
Jim Velas, Council 4 <sup>th</sup> Ward	

**Proclamation:** Mayor Pugh read a Proclamation for John Yemich commending him for his outstanding service to the St. Clairsville Volunteer Fire Department and the Cumberland Trail Fire District for 33 years. **John Yemich:** I just want to say the City has always supported the Fire District and always been a big supporter of it since I have worked there. The Fire District was always thankful for the support they got from the City, the Council and the Residents. Thank you very much.

**Volunteer Energy:** Mayor Pugh announced that a check for \$6,535.43 was received from Volunteer Energy, the City's gas aggregation company. We thank Volunteer for their support to the City.

**MINUTES:** Minutes of the February 20, 2018 meeting were distributed to Council. A motion to accept the minutes of the February 20<sup>th</sup> meeting was made by Jim Velas and seconded by Linda Jordan.

Roll Call Vote:

Basile	Yes	Sabatino	Yes
Bukmir	Yes	Smith	Abstain
Jordan	Yes	Velas	Yes
Oprisch	Yes		
Roll Call Vote:	Six (6) Yes	One (1) Abstain	Motion Approved

**CITIZENS HEARING:**

There were no Citizens present who wished to address Council.

**SERVICE DIRECTOR, JIM ZUCAL**

City Crews are continuing to patch pot holes daily. We have finished some storm sewer projects, one is on Woodrow Avenue. They poured a nice thick portion of concrete on Route 9 where we had a collapse of the asphalt from a water line break. We finished a gutter and curb project on Belmont Drive. We are also looking at ongoing projects at the Recreation Center with some concrete work and storm sewer work there also. Last month we only had four water line breaks.

**Beth Oprisch:** I just had a follow up question from the last meeting. Was there any follow up with the Citizen Mr. Grimes? **Jim Zucal:** Tom Murphy and I met with Mr. Grimes last Friday.

We informed him of the policies and the ordinances that he needs to follow. Tom gave him a letter but we had a nice meeting, a few laughs some good conversation. He left happy and he knows what he has to do.

**MAYOR, TERRY PUGH:**

Last week on Monday the St. Clair Commons Senior Suites had their ribbon cutting Tim Porter and Jim Velas were there and there were quite a few people from the Chamber of Commerce as well as from the Community. On Wednesday they had an Open House which a number of Administration and Council attended as well. From what they said they have had a number of people already sign up to move in there as soon as the last final things are done.

**Police Report for January 2018**

Calls and Complaints	244
Special Teams Call Outs	1
Accidents	13
Parking Tickets Issued	74
Traffic Stops	45
Miles put on Cruisers	5,899
Gasoline Used	612.3 gallons

**POLICE CHIEF, JEFF HENRY:**

We are going to have a Police Committee Meeting after this regular meeting. On February 28<sup>th</sup> the Mayor swore in our three new part-time Officers. They are in the process of getting uniforms and getting qualified. They are all officers from other departments that are going to work here on an on-call basis for vacations, holidays, sick leave, etc.

**FINANCE DIRECTOR, CINDI HENRY: No Report**

**PLANNING AND ZONING ADMINISTRATOR, TOM MURPHY:**

There is a Board of Zoning Appeals Meeting scheduled for Thursday, March 8<sup>th</sup> at 6:00 p.m. there are two items on the agenda. One is a sign variance by Unified Bank located in the Riesbeck's Plaza to increase the maximum allowed sq. footage. The second item is a conditional use permit request by GreenCore Designs, they would like to establish an Architect's office at 105 South Sugar Street. That currently is a residential home next to the Computer and Cell Phone Doctor.

**Beth Oprisch:** The Dairy Dream property is there anything? **Tom Murphy:** At this time the Owners of that property have decided to put the office building on the back burner. You might notice they are filling that in and their plan is to seed it over this spring.

## **COUNCIL COMMITTEES:**

**Finance, Mike Smith:** No Report

**Utilities, Frank Sabatino:**

Utility Committee met tonight. We had two citizens. I would like to remind the Utility Committee that we might have to meet prior to the next meeting in March to discuss the two issues. Anita is going to update us on the status of those two issues. **Don Smithberger:** We are changing the downtown LED lights and making repairs. We are starting our tree trimming for the year and our spring cleanup.

**Police, Mark Bukmir:** No Report

**Street North Side, Jim Velas:**

In reference to the parking complaints on Jepson Avenue, there has been a resolution made on trying to solve that issue. Chief Henry and Mr. Zucal looked at it and determined we had cars parked on both sides of the street and it was causing a very narrow passage. Sometimes you could hardly get a car through and there was no way you could get an E-Squad or a Fire Truck through. So from Marietta Street to Debbie Lane there will be no parking on the South side of Jepson, there will be no parking at all. There will be an area at the top of the hill crest where there is no parking on both sides. Signs have been ordered and should be in this week. **Jeff Henry:** We took flyers to all the residents involved. We went door to door and explained in advance what is going to happen. One resident approached me and the remarks were favorable. **Perry Basile:** I went through first ward streets and I made a list of pot holes. **Jim Zucal:** Councilman Bukmir gets the prize, he had his list back first.

**Street South Side, Beth Oprisch:** No Report

**Safety, Beth Oprisch:** No Report

**Building and Grounds, Perry Basile:** No Report

**Planning Commission, Mike Smith:** No Report

**Fire District, Frank Sabatino:**

We have our Fire Chief, John Slavik, our Assistant Fire Chief, Tim Hall and our honored guest who we are going to greatly miss at the station, Lieutenant John Yemich, **Chief Slavik,** we have an empty place on our roster and an empty place in our heart losing this man. **Tim Hall:** In my opinion Lieutenant Yemich is the epitome of Public Service, he was dedicated to the City and the Township. I thank John for his service and I thank you Mayor Pugh for giving him recognition tonight, it means a lot to us. Next meeting, Wednesday the 14<sup>th</sup>.

**Recreation, Linda Jordan:** Still on Community Day, we have added a face painter and a professional photographer. These are friends of mine who are volunteering. The photographer will have a super hero backdrop for the children.

**Park District, Linda Jordan:**

The Park Board is very grateful to the City and the Township for all the help that they offered to fix the slip in the Park.

**ORDINANCES & RESOLUTIONS:**

**Law Director, Richard Myser**

We have three pieces of Legislation tonight to consider, Ordinance No. 2018-05 is up for its second reading tonight. It is the Ordinance to establish the Restricted Police Training Fund that Cindi told us about. Also for its second reading is 2018-06, this is an Ordinance allowing our Service Director to solicit Competitive Bids for the resurfacing of streets in the City. Resolution No. 2018-07 is a Resolution accepting the proposed annexation of 1.247 Acres in Richland Township

There was presented and read to Council on its second Reading by title only, ORDINANCE NO. 2018-05; ORDINANCE TO ESTABLISH THE RESTRICTED POLICE TRAINING FUND #2903 FUND AND ESTABLISH THE NECESSARY REVENUE AND EXPENDITURE ACCOUNTS AND APPROPRIATE FUND RECEIVED.

There was presented and read to Council on its second Reading by title only, ORDINANCE NO. 2018-06; AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF PUBLIC SERVICES TO SOLICIT COMPETITIVE BIDS FOR THE RESURFACING OF STREETS IN THE CITY OF ST. CLAIRSVILLE AND AUTHORIZING AN EXPENDITURE NOT TO EXCEED \$200,000.00 FOR THE CALENDAR YEAR 2018 AND DECLARING AN EMERGENCY.

There was presented and read to Council on its first Reading by title only, RESOLUTION NO. 2018-07; A RESOLUTION ACCEPTING THE PROPOSED ANNEXATION OF 1.247 ACRES IN RICHLAND TOWNSHIP, OHIO.

**NEW BUSINESS: Mayor's Report**

The Mayor's Collection for February is \$2,029.00. A motion to accept the Mayor's Report was made by Linda Jordan and seconded by Jim Velas.

Roll Call Vote:

Basile	Yes	Sabatino	Yes
Bukmir	Yes	Smith	Yes
Jordan	Yes	Velas	Yes
Oprisch	Yes		

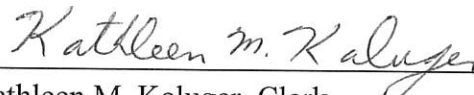
Roll Call Vote: Seven (7) Yes Zero (0) No Motion Approved

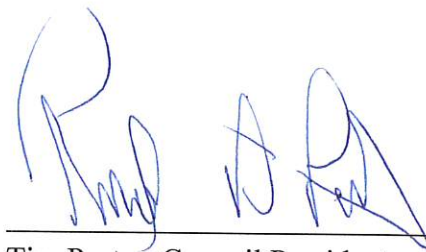
**CORRESPONDENCE:** The Clerk read a letter requesting permission to hold the Annual National Day of Prayer and Bible Reading Marathon. The Bible Reading Marathon will begin on Thursday, April 26 at 12:15 p.m. and end on Wednesday, May 2 at 7:00 p.m. The National Day of Prayer Observance will be held on Thursday, May 3<sup>rd</sup> at 11:30 a.m. at the Courthouse Plaza. A motion was made by Linda Jordan and seconded by Parry Basile to allow the Bible Reading and Day of Prayer to be held.

Roll Call Vote:  
Basile Yes Sabatino Yes  
Bukmir Yes Smith Yes  
Jordan Yes Velas Yes  
Oprisch Yes  
Roll Call Vote: Seven (7) Yes One (1) Abstain Motion Approved

**NEXT MEETING: Monday, March 19, 2018, 7:30 p.m. in Council Chambers**

There being no further business to come before Council, a motion to adjourn was made by Mike Smith seconded by Jim Velas.

  
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Kathleen M. Kaluger, Clerk

  
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Tim Porter, Council President