

1st READING 3/6/2020
2nd READING 3/6/2020
3rd READING 3/6/2020

RESOLUTION NUMBER 2020-5

**A RESOLUTION CONFIRMING THE APPOINTMENT
OF ANNETTE WILLIAMS AS THE DIRECTOR OF
FINANCE FROM AND AFTER MARCH 5, 2020 AND
DECLARING AN EMERGENCY**

WHEREAS, pursuant to Article IV, Section 1 of the Charter of the City of St. Clairsville, Ohio, the Director of Finance shall be appointed by the Mayor, subject to confirmation of the majority of council for a period not to exceed the Mayor's term of office; and

WHEREAS, the new term for the Director of Finance of the City of St. Clairsville begins on March 5, 2020; and

WHEREAS, the position of Director of Finance shall be at-will and serves at the pleasure of the Mayor; the position is in the unclassified service; and shall be subject to removal at any time with or without cause; and

WHEREAS, the Mayor of the City of St. Clairsville, Kathryn Thalman, has appointed Annette Williams to serve as the Director of Finance for the City of St. Clairsville, Ohio; and

WHEREAS, council for the City of St. Clairsville desires to confirm the appointment of Annette Williams as the Director of Finance.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ST. CLAIRSVILLE, OHIO:

Section 1: That the appointment of Annette Williams as the Director of Finance from and after March 5, 2020. Ms. Williams shall service a six (6) month instructional period beginning with the effective date of her appointment. At the conclusion of the six (6) month instructional period, Ms. William's performance shall be evaluated by the Mayor; successful

completion of the instructional period shall have no effect on the unclassified status of Ms. Williams's employment.

Section 2: The salary of the Director of Finance shall be Sixty-Two Thousand Five Hundred Dollars (\$62,500.00) per year during the instructional period, and shall be paid on a biweekly basis. Salary shall be increased to Sixty-Seven Thousand Five Hundred Dollars (\$67,500.00) per year upon successful completion of the instructional period, and shall be paid on a biweekly basis.

Section 3: Ms. Williams shall accrue sick leave as outlined in the City's Personnel Policy and Procedure Manual or applicable City ordinances and/or resolutions, as amended from time to time. At the time of retirement from active service with ten (10) or more years of service with the state, any political subdivisions, or any combination thereof, Ms. Williams can be paid in cash in accordance with the then current City's Personnel Policy and Procedure Manual or applicable City ordinances and/or resolutions, as amended from time to time. Additionally, Ms. Williams will be credited with previously accumulated sick leave pursuant to R.C. §124.38.

Section 4: Ms. Williams shall be credited with two (2) weeks of vacation leave immediately upon the effective date of her appointment. The two (2) weeks of vacation leave shall be available for use immediately upon approval by the Mayor. January 1, 2021, Ms. Williams shall be credited with an additional two (2) weeks of vacation leave. Thereafter, Ms. Williams shall be credited with four (4) weeks of vacation leave January 1st of each year, for the duration of her employment unless otherwise amended by City Council.

Section 5: Ms. Williams shall be entitled to all other types of leave and benefits in accordance with the City's Personnel Policy and Procedure Manual or applicable City ordinances and/or resolutions, as amended from time to time.

Section 6: Ms. Williams shall be entitled to liquidation of leave at the time of separation in accordance with the then current City's Personnel Policy and Procedure Manual or applicable City ordinances and/or resolutions, as amended from time to time.

Section 7: That this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and the safety of the residents of the City of St. Clairsville regarding the hiring of the Director of Finance.

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PASSED at a meeting of the Council of the City of St. Clairsville on this 5th day of March, 2020, by the affirmative vote of 6 members of council.

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Passed: March 6, 2020



President of Council

Approved: March 6, 2020



Mayor



Clerk of Council