

1st READING 12-20-21  
2nd READING 12-20-21  
3rd READING 12-20-21

ORDINANCE 2021-39

AN ORDINANCE TO MAKE TEMPORARY APPROPRIATIONS FOR THE  
NORMAL EXPENSES AND OTHER EXPENDITURES OF THE CITY OF  
ST. CLAIRSVILLE, STATE OF OHIO, FOR THE PERIOD JANUARY 1, 2022  
THROUGH DECEMBER 31, 2022, AND DECLARING AN EMERGENCY

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
ST. CLAIRSVILLE, OHIO:


**SECTION 1:** That to provide for the normal expenses and other expenditures of the said  
City of St. Clairsville, Ohio, for the period January 1, 2022 through December 31, 2022, the  
following sums are hereby appropriated:

SEE ATTACHED APPROPRIATIONS

**SECTION 2:** That this Ordinance is declared to be an emergency measure necessary for  
the immediate preservation of the public peace, health, safety, and economic well being of the  
residents of the City, so that the City can maintain normal financial operations.

**SECTION 3:** That this Ordinance shall take effect and be in force from and after the  
earliest period allowed by the Charter of the City of St. Clairsville, Ohio.

Passed: December 20, 2021

  
\_\_\_\_\_  
President of Council

Approved: December 20, 2021

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk of Council

**ORDINANCE 2021-39  
CITY OF ST. CLAIRSVILLE  
RECAP OF TEMPORARY  
APPROPRIATIONS  
BUDGET**

**CY 2022**

**GENERAL FUND (1000):**

General Government	236,975.00
Other Financing Source (Transfers Out)	1,100,000.00
<b>Total General Fund</b>	<b>\$ 1,336,975.00</b>

**SPECIAL REVENUE FUNDS:**

2011 Transportation (Street Fund)	165,800.00
2041 Parks and Recreation Fund	101,000.00
2091 Law Enforcement Trust Fund	2,370.00
2271 Enforcement and Education Fund	10,995.00
2901 Police Department Fund	373,375.00
2903 Restricted Police Training Fund	5,640.00
2909 Community Housing Improvement Fund	93,825.00
2911 Downtown Renovation Fund	120,313.00
2912 Revolving Loan Fund	111,210.00
<b>Total Special Revenue Funds</b>	<b>\$ 984,528.00</b>

**CAPITAL PROJECTS FUNDS:**

4901 Capital Projects - Gas Royalty	75,000.00
4902 Permanent Improvements - Income Tax	432,000.00
4903 Other Capital Projects - Gas Royalty	70,000.00
<b>Total Capital Projects Funds</b>	<b>\$ 577,000.00</b>

**ENTERPRISE FUNDS:**

5101 Water Fund	329,350.00
5701 Capital Improvement Water Fund	300,000.00
5721 Water Debt Service Fund	40,000.00
5201 Sewer Fund	293,800.00
5702 Capital Improvement Sewer Fund	230,000.00
5722 Sewer Debt Service Fund	90,000.00
5301 Electric Fund	2,280,800.00
5703 Capital Improvement Electric Fund	1,500,000.00
<b>Total Enterprise Funds</b>	<b>\$ 5,063,950.00</b>

<b>TOTAL TEMPORARY APPROPRIATIONS - CY 2022</b>	<b>\$ 7,962,453.00</b>
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**CITY OF ST. CLAIRSVILLE  
TEMPORARY APPROPRIATIONS ORDINANCE**

An Ordinance to make appropriations for Current Expenses and Other Expenditures of the City of St. Clairsville, State of Ohio, during the fiscal year ending December 31, 2022

**Section 1.** BE IT ORDAINED by the Council for the City of St. Clairsville, State of Ohio that, to provide for the expenditures of The City of St. Clairsville during the year ending December 31,2022, and declaring an emergency, the following amounts be and they are hereby set aside and appropriated as follows:

**Section 2.** That there be appropriated from the GENERAL FUND (1000)

**PROGRAM 700: GENERAL GOVERNMENT**

**Program 410 - Planning and Zoning**

100 Personal Services	\$4,000.00
200 Fringe Benefits	665.00
<b>Total Planning and Zoning</b>	<b><u>\$4,665.00</u></b>

**Program 710 - Mayor and Administrative Offices (Department : Mayor and Mayor's Staff)**

100 Personal Services	\$ 12,000.00
200 Fringe Benefits	3,200.00
<b>Total Mayor and Administrative Offices</b>	<b><u>\$ 15,200.00</u></b>

**Program 715 - Legislative Activities (Council) (Department : Council & Council Staff)**

100 Personal Services	\$ 10,860.00
200 Fringe Benefits	2,000.00
<b>Total Legislative Activities</b>	<b><u>\$ 12,860.00</u></b>

**Program 725 - Clerk Treasurer (Department : Clerk - Treasurer)**

100 Personal Services	\$ 10,000.00
200 Fringe Benefits	1,600.00
300 Contractual Services	
<b>Total Clerk - Treasurer</b>	<b><u>\$ 11,600.00</u></b>

**Program 740 - Tax Collection Fees**

300 Contractual Services	\$ 25,000.00
<b>Total Property Tax Collections Fees</b>	<b><u>\$ 25,000.00</u></b>

**Program 750 - Legal Fees (Legal Fees - General Counsel)**

100 Personal	\$ 8,000.00
200 Fringe Benefits	1,250.00
<b>Total Legal Fees</b>	<b><u>\$ 9,250.00</u></b>

**Program 790 - General Government (Department: General Government)**

200 Medical Hosp/HRA	\$ 4,000.00
300 Contractual Services	136,000.00
400 Supplies and Materials	16,000.00
500 Equipment	2,400.00
<b>Total Boards &amp; Commissions</b>	<b><u>\$ 158,400.00</u></b>

<b>TOTAL Program 700 GENERAL GOVERNMENT</b>	<b>\$</b>	<b>236,975.00</b>
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Program 900 - Other Financing Sources (Department: Transfer Out)

900 Transfer Out

\$ 1,100,000.00

TOTAL PROGRAM 900 OTHER FINANCING SOURCES

\$ 1,100,000.00

Section 3.

That there be appropriated from the GENERAL FUND for contingencies for purposes not otherwise provided for, to be expended in accordance with the provisions of Section 5705.40, RC the sum of

GRAND TOTAL GENERAL FUND TEMPORARY APPROPRIATIONS

\$ 1,336,975.00

Section 4. That there be appropriated from the following SPECIAL REVENUE FUNDS

**2011 STREET CONSTRUCTION, MAINTENANCE AND REPAIR FUND**

Program 620 - Street Maintenance and Repair

100 Personal Services	\$ 68,000.00
200 Fringe Benefits	36,600.00
300 Contractual Services	16,500.00
400 Supplies and Materials/Repairs and Maintenance	35,000.00
<b>Total Street Maintenance and Repair</b>	<b>\$ 156,100.00</b>

Program 850 - Street Maintenance and Repair

700 Debt Service	\$ 9,700.00
	<b>\$ 9,700.00</b>

**TOTAL TRANSPORTATION** **\$ 165,800.00**

**2041 PARKS AND RECREATION FUND**

Program 310 - Other Leisure Time Activities

100 Personal	\$ 28,000.00
200 Fringe Benefits	11,500.00
300 Contractual Services	37,500.00
400 Supplies & Materials	7,000.00
	<b>\$ 84,000.00</b>

Program 390 - Other Leisure Time Activities

610 Deposits Refunded	\$ 1,000.00
	<b>\$ 1,000.00</b>

Program 730 - State Grant

439 Other - Repairs and Maintenance	\$ 16,000.00
	<b>\$ 16,000.00</b>

**TOTAL PARKS AND RECREATION** **\$ 101,000.00**

**2091 LAW ENFORCEMENT TRUST FUND**

Program 110 - Police Enforcement

500 Equipment	\$ 2,370.00
	<b>\$ 2,370.00</b>

**TOTAL LAW ENFORCEMENT TRUST FUND** **\$ 2,370.00**

**2271 ENFORCEMENT AND EDUCATION**

Program 110 - Police Enforcement

400 Supplies & Materials	\$ 10,995.00
	<b>\$ 10,995.00</b>

**TOTAL ENFORCEMENT AND EDUCATION FUND** **\$ 10,995.00**

Section 4. That there be appropriated from the following SPECIAL REVENUE FUND (Continued)

**2901 POLICE FUND**

**Program 110 - Security of Persons and Properties**

100 Personal Services	\$ 200,000.00
200 Fringe Benefits	105,875.00
300 Contractual Services	10,250.00
400 Supplies and Materials/Repairs & Maintenance	22,250.00
500 Equipment	7,000.00
600 Other - K9	3,000.00
800 Motor Vehicle	25,000.00

**Total Security of Persons and Properties** \$ 373,375.00

**TOTAL POLICE FUND** \$ 373,375.00

**2903 RESTRICTED POLICE TRAINING FUND**

**PROGRAM 110 - Security of Persons and Property**

300 Training	\$ 5,640.00
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\$ 5,640.00

**TOTAL RESTRICTED POLICE TRAINING FUND** \$ 5,640.00

**2909 COMMUNITY HOUSING IMPROVEMENT PROGRAM**

**Program 420 Public Housing Projects**

300 Other Contractual Services	\$ 93,825.00
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\$ 93,825.00

**TOTAL COMMUNITY HOUSING IMPROVEMENT PROGRAM** \$ 93,825.00

**2911 DOWNTOWN RENOVATION**

**Program 490 Other Community Environment**

300 Other Contractual Services	\$ 120,313.00
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\$ 120,313.00

**TOTAL DOWNTOWN RENOVATION FUND** \$ 120,313.00

**2912 REVOLVING LOAN**

**Program 420 Public Housing Projects**

300 Other Contractual Services	\$ 111,210.00
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\$ 111,210.00

**TOTAL REVOLVING LOAN PROGRAM** \$ 111,210.00

Section 5. That there be appropriated from the SPECIAL REVENUE FUNDS for contingencies for purposes not otherwise provided for, to be expended in accordance with the provisions of Section 5705.40, RC the sum of

**GRAND TOTAL SPECIAL REVENUE TEMPORARY APPROPRIATIONS** \$ 984,528.00

Section 6. That there be appropriated from the following from the Capital Projects Fund

4901 - CAPITAL PROJECTS/GAS ROYALTY

Program 800 Capital Outlay	520 Equipment	\$	75,000.00
TOTAL CAPITAL PROJECT GAS ROYALTY		\$	<u>75,000.00</u>

\$ 75,000.00

4902- PERMANENT IMPROVEMENTS -INCOME TAX

Program 755 - Income Tax Administration	344 Tax Collection Fees	\$	32,000.00
Program 800 - Capital Outlay	500 Capital Outlay	\$	400,000.00
TOTAL PERMANENT IMPROVEMENTS -INCOME TAX		\$	<u>432,000.00</u>

\$ 432,000.00

4903 - OTHER CAPITAL PROJECTS/GAS ROYALTY

Program 800 - Capital Outlay			
TOTAL OTHER CAPITAL PROJECTS/GAS ROYALTY	500 Capital Outlay	\$	70,000.00
		\$	<u>70,000.00</u>

\$ 70,000.00

Section 7. That there be appropriated from the CAPITAL PROJECTS FUNDS for contingencies for purposes not otherwise provided for, to be expended in accordance with the provisions of Section 5705.40,RC the sum of

GRAND TOTAL CAPITAL PROJECTS FUNDS TEMPORARY APPROPRIATIONS

\$ 577,000.00

Section 8.

That there be appropriated from the following ENTERPRISE FUNDS:

5101 WATER FUND

Program 531 - Administration

100 Personal Services	\$ 125,000.00
200 Fringe Benefits	50,000.00
400 Supplies and Materials	2,000.00
<b>Total Administration</b>	<b>\$ 177,000.00</b>

Program 532 Billing

300 Tax Colletction Fees	\$ 2,000.00
<b>Total Billing</b>	<b>\$ 2,000.00</b>

Program 539 - Other

300 Contractual Services	\$ 47,850.00
400 Supplies and Materials/Repairs Maint	50,000.00
610 Deposits Refunded	1,000.00
<b>Total Other</b>	<b>\$ 98,850.00</b>

Program 745 - State Auditor's Fees (UAN)

300 Contractual Services	\$ 1,500.00
<b>Total State Auditor Fees</b>	<b>\$ 1,500.00</b>

Program 800 - Capital Outlay

500 Capital Outlay	\$ 50,000.00
<b>Total Capital Outlay</b>	<b>\$ 50,000.00</b>

TOTAL WATER OPERATING

**\$ 329,350.00**

5701 WATER ENTERPRISE IMPROVEMENT

Program 800 - Capital Outlay

500 Capital Outlay	\$ 300,000.00
<b>Total Capital Outlay</b>	<b>\$ 300,000.00</b>

TOTAL WATER ENTERPRISE IMPROVEMENT

**\$ 300,000.00**

5721 WATER DEBT SERVICE FUND

Program 850 - Debt Service (Loan Payment  
 OPWC & OWDA)

850 Debt Service	\$ 40,000.00
<b>Total Debt Service</b>	<b>\$ 40,000.00</b>

TOTAL WATER DEBT SERVICE

**\$ 40,000.00**



Section 8. That there be appropriated from the following ENTERPRISE FUNDS: (Continued)  
 5201 SEWER FUND

Program 541 - Administration

100 Personal Services	\$ 150,000.00
200 Fringe Benefits	50,500.00
400 Supplies and Materials	2,000.00
<b>Total Sewer Operating</b>	<b><u>\$ 202,500.00</u></b>

Program 542 Billing

300 Tax Colletction Fees	\$ 1,000.00
<b>Total Billing</b>	<b><u>\$ 1,000.00</u></b>

Program 549 - Other

300 Contractual Services	\$ 14,500.00
400 Supplies & Materials/Repairs & Maint	\$ 45,000.00
<b>Total Other</b>	<b><u>\$ 59,500.00</u></b>

Program 745 - State Auditor's Fees  
 (Department: Audit and UAN Fees)

300 Contractual Services	\$ 800.00
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Program 800 - Capital Outlay

590 Capital Outlay	\$ 30,000.00
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**TOTAL SEWER FUND**

**\$ 293,800.00**

5702 SEWER ENTERPRISE IMPROVEMENT

Program 800 - Capital Outlay

500 Capital Outlay	\$ 230,000.00
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**\$ 230,000.00**

5722 SEWER DEBT SERVICE FUND

Program 850 - Debt Service (Loan Payment OPWC & OWDA)

850 Debt Service	\$ 90,000.00
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**\$ 90,000.00**

Section 8. That there be appropriated from the following ENTERPRISE FUNDS: (Continued)

**5301 ELECTRIC FUND**

**Program 511 - Electric Operating**

100 Personal Services	\$	125,000.00
200 Fringe Benefits		45,000.00
300 Contractual Services		32,000.00
400 Other		42,000.00
610 Deposits Refunded		1,000.00
	<u>\$</u>	<u>245,000.00</u>

\$ 245,000.00

**Program 513 - Generation**

311 Electricity	\$	2,000,000.00
	<u>\$</u>	<u>2,000,000.00</u>

\$ 2,000,000.00

**Program 519 - Capital Outlay**

500 Capital	\$	35,000.00
	<u>\$</u>	<u>35,000.00</u>

\$ 35,000.00

**Program 745 - State Auditor's Fees (Department: Audit and UAN Fees)**

300 Contractual Services	\$	800.00
	<u>\$</u>	<u>800.00</u>

\$ 800.00

**TOTAL ELECTRIC OPERATING**

\$ 2,280,800.00

**5703 ELECTRIC ENTERPRISE IMPROVEMENT**

**Program 800 - Capital Outlay**

500 Capital Outlay	\$	1,500,000.00
	<u>\$</u>	<u>1,500,000.00</u>

**TOTAL ELECTRIC CAPITAL OUTLAY**

\$ 1,500,000.00

**Section 9.** That there be appropriated from the SPECIAL REVENUE FUNDS for contingencies for purposes not otherwise provided for, to be expended in accordance with the provisions of Section 5705.40, RC the sum of

**GRAND TOTAL ENTERPRISE FUNDS** \$ 5,063,950.00

**Section 10.** That there be appropriated from the following INTERNAL SERVICE FUNDS:  
None

**Section 11.** That there be appropriated from the following TRUST AND AGENCY FUNDS:  
None

**GRAND TOTAL ALL FUNDS** \$ 7,962,453.00

Section 12. The Clerk-Treasurer is hereby authorized to draw warrants on the City Treasury for payments from any of the foregoing appropriations upon receiving proper certificates and vouchers therefor, approved by the board or officers authorized by law to approve the same, or an ordinance or resolution of council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance. Provided further that the appropriations for contingencies can only be expended upon approval of two-thirds vote of Council for items of expense constituting a legal obligation against the village, and for purposes other than those covered by other specific appropriations herein made.

Section 13. This Ordinance shall take effect at the earliest period allowed by law.

Passed:

\_\_\_\_\_ Date

\_\_\_\_\_ President of Council

Attest:

\_\_\_\_\_ Clerk of Council

**CERTIFICATE**

Section 5705.39, R.C. - "No appropriation measure shall become effective until the county auditor files with the appropriating authority . . . a certificate that the total appropriations from each fund, taken together with all other outstanding appropriations, do not exceed such official estimate or amended official estimate. When the appropriation does not exceed such official estimate, the county auditor shall give such certificate forthwith upon receiving from the appropriating authority a certified copy of the appropriation measure . . . ."

The State of Ohio BELMONT County, as.

I, Jacob Debertrand, Clerk of Council of the City of St. Clairsville in said County, and in whose custody the Files, Journals, and Records are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing Annual Appropriation Ordinance is taken and copied from the original Ordinance now on file with said City, that the foregoing Ordinance has been compared by me with the said original and that the same is a true and correct copy thereof.

Witness my signature, this 20th day of December, 2021.

\_\_\_\_\_ Clerk of Council, City of St. Clairsville, Belmont County