

**ST. CLAIRSVILLE CITY COUNCIL**

**April 18, 2022 Meeting**

Jim Velas, Council President  
Don Vincenzo, Council, 1<sup>st</sup> Ward  
Mark Thomas, Council, 3<sup>rd</sup> Ward  
Terra Butler, Council, 4<sup>th</sup> Ward  
Linda Jordan, Council-At-Large  
Beth Oprisch, Council-At-Large  
JC Thrash, Council 2<sup>nd</sup> Ward  
Mike Smith, Council-At-Large

Kathryn Thalman, Mayor  
Jeremy Greenwood, Public Service/Safety Director  
Don Smithberger, Super. of General Services  
Annette Williams, Finance Director  
Matthew Arbenz, Chief of Police  
Tom Murphy, Planning & Zoning Administrator  
Elizabeth Glick, Law Director

The meeting was called to order by Council President Jim Velas at 7:00 pm. President Velas led Council in the Pledge of Allegiance. Members of the public were thanked for their attendance.

**ROLL CALL:**

Butler	HERE	Thrash	HERE
Jordan	HERE	Thomas	HERE
Oprisch	HERE	Vincenzo	HERE
Smith	HERE		
	Seven (7) Present		Zero (0) Absent

**MINUTES:** Council President Velas confirmed all Councilmembers received the minutes from the April 4<sup>th</sup> Council Meeting. Councilwoman Butler made a motion to approve the minutes from April 4, 2022, Council Meeting; motion seconded by Councilman Thomas.

**ROLL CALL:**

Butler	YES	Thrash	YES
Jordan	YES	Thomas	YES
Oprisch	YES	Vincenzo	YES
Smith	YES		

Roll Call Vote: Seven (7) YES Zero (0) NO Zero (0) ABSTAIN Zero (0) ABSENT

Minutes Approved

**NEW BUSINESS:** None

**CITIZEN HEARING:** None

**CORRESPONDENCE:** None

**REPORTS:** Mayor Kathryn Thalman [ABSENT] No report

**Service/Safety Director Jeremy Greenwood** reported that Volunteer Energy had declared bankruptcy, directly affecting the City's Gas Aggregate Program; other companies have expressed interest in restarting the Gas Aggregation Program with the City. A test run on the East End Water Connections SCADA system has been completed, putting the City one step closer to completing the project. The new servers for the City Building have been delivered. The Rec Center Floor is nearing completion. The City is looking at Health Insurance quotes for the

## ST. CLAIRSVILLE CITY COUNCIL

April 18, 2022 Meeting

City Employees. The Electric Department has received its 30th Safety Award for Excellence. The Arbor Day Celebration will be held on May 6th at 1 pm at the Rec Center.

Councilman Smith asked Mr. Greenwood what the Arbor Day Celebration would be entailing. Mr. Greenwood stated that there would be planting of trees and a speech and a blessing. Furthermore, Councilman Smith asked about how long it would take to make the permanent repairs for the I-70 Waterline Project. Mr. Greenwood stated that they expect it to take around three to four months under the best circumstances.

Councilwoman Oprisch asked Mr. Greenwood when the paving company plans to start paving in the City. Mr. Greenwood stated that he has not heard from the paving company yet and doesn't anticipate paving to begin until the weather becomes warmer.

Councilwoman Jordan asked Mr. Greenwood if there were any updates on the water tank inspections. Mr. Greenwood stated that they had signed a contract with a company that would conduct inspections of the water tanks, but he does not have a date.

**Police Chief Matt Arbenz** No report

**Finance Director Annette Williams** reported on a Finance Committee meeting before the Council Meeting, where they discussed the finance reports for the month.

**Planning & Zoning Administrator Tom Murphy** Tom reported reviewing the Charter and specifically **Section 105.01 Division Into Wards**, which states, "The City is hereby subdivided into four wards... which boundaries are so fixed as that each Ward shall contain as nearly as practicable an equal number of inhabitants." Mr. Murphy asked Council's guidance on if he needed to review the most recent Census to determine the total population in each Ward. Councilwoman Oprisch and Councilman Thomas both expressed that they would like to see the population count for each Ward so that Council can comply with the Charter as closely as possible. Furthermore, Mr. Murphy reported that the term of Ed Reese, who is on the Board of Zoning Appeals, expires May 20, 2022. Mr. Murphy stated that Mr. Reese has expressed that he would like to continue as a Board Member. Moreover, Mr. Murphy explained that the appointment must be made by the Mayor, who is not at the meeting, but she has said that she would like to reappoint Mr. Reese to the Board of Zoning Appeals. Mr. Murphy explained further that it is the Council's decision if they want to reappoint Mr. Reese tonight or wait until the Mayor is at the next meeting.

Councilwoman Jordan made a motion to reappoint Mr. Ed Reese to the Board of Zoning Appeals, seconded by Councilwoman Butler.

Law Director Elizabeth Glick stated that Council should wait to reappoint Mr. Ed Reese until the Mayor can make a formal recommendation to follow the law correctly.

Councilwoman Jordan withdrew her motion to reappoint Mr. Ed Reese to the Board of Zoning Appeals.

**ST. CLAIRSVILLE CITY COUNCIL**

**April 18, 2022 Meeting**

**COMMITTEE REPORTS:**

**Finance Chair Mike Smith** thanked Mr. Greenwood for saving the City around \$20,000 on the Server Upgrades. Mr. Smith reported that the second portion of the Cares Act Funding should be coming shortly. Lastly, Mr. Smith stated that the Finance Committee is working on developing reports that would help the Council to understand the City's financial standing and liabilities.

**Utilities Chair Terra Butler** No report

**Police Chair Beth Oprisch** No report.

**Streets – North Side Chair Don Vincenzo** No report.

**Streets – South Side Chair JC Thrash** No report.

**Safety Chair JC Thrash** No report.

**Building and Grounds Chair Linda Jordan** reported that the steps on the tunnel at Bike Trail are closed due to a safety hazard. The steps will be replaced in the upcoming Tunnel Remodel Project.

**Planning Commission Chair Mark Thomas** No report.

**Fire Chair Linda Jordan** No report.

**Recreation Chair Mark Thomas** reported that the floor at the Rec Center is coming together nicely and should be finished in time for the midterm elections on May 3rd. Councilman Thomas and Rec Director Eric Gay thanked the St. Clairsville National Honor Society Students for volunteering for the Rec Center Easter Egg Hunt last weekend.

**Park District Chair Linda Jordan** No report.

**ORDINANCES & RESOLUTIONS: Law Director Elizabeth Glick**

No Ordinances or Resolutions

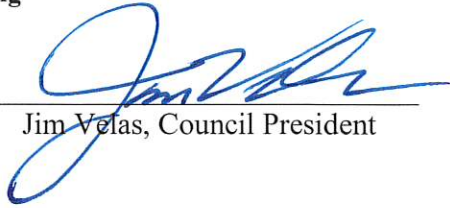
**ADJOURNMENT:** With no further business to come before Council, Councilman Smith made a motion to adjourn; seconded by Councilman Thrash. The meeting was adjourned at 7:35 P.M.

The next meeting will be Monday, May 2<sup>nd</sup>, 2022, at 7:00 P.M. All Councilmembers will be present at the City Building for the next meeting. Members of the public are welcome to attend the in-person meeting in the Council Chambers.

ST. CLAIRSVILLE CITY COUNCIL

April 18, 2022 Meeting

  
Jacob DeBertrand, Council Clerk

  
Jim Velas, Council President