



Tom Murphy, AICP,
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P.O. Box 537, 100 N Market St.
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Application for a Conditional Use Permit

Project Name: _____

Project Address: _____

Existing Zoning: _____

Description of Proposed Conditional Use: _____

List of Related Applications: _____

Applicant Name: _____ **Address:** _____

City: _____ **State:** _____ **Zip:** _____ **Contact Phone #:** () _____

Email: _____

Owner Name: _____ **Address:** _____

City: _____ **State:** _____ **Zip:** _____ **Contact Phone #:** () _____

Email: _____

The Applicant hereby certifies that all statements and representations provided above are true and accurate to the best of his or her knowledge.

Applicant Signature: _____ **Date:** _____

Conditional Use Application Number: _____ **Date:** _____ **Fee:** \$ _____

Planning & Zoning Administrator Signature: _____



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Conditional Use Permit Checklist

This document is intended to aid the applicant in the preparation of a comprehensive and adequate application for review. Please select what is included in your application.

Original Signed Application form

Zoning Compliance Form

Copy of Deed

\$100 Application Fee

Copy of Legal Description

Statement and site plan explaining how the specific conditions for the specific use will be met.

Site Plan showing (when required):

Location of all Buildings

Location of all parking and loading areas

Location of all open spaces

Boundaries and dimensions of the lot and the size and location of all proposed and existing structures

Proposed use of all parts of the lot and structures

Existing and proposed utilities

Lighting and illumination

Landscaping

Location and size of signs

Location of all refuse and service areas

Building Elevations (must include the following information):

Proposed exterior material and color.

Height of proposed buildings.

Dimensions, positioning, and elevation of screens and equipment, including those mounted on walls, the ground, and rooftops, may be documented with photographs for existing structures.