



City of St. Clairsville

Tom Murphy, AICP
Planning & Zoning Administrator
P.O. Box 537-100 North Market Street
St. Clairsville, OH 43950
O: 740.695.1953 ext. 1002 F: 740.695.4069
tmurphy@stclairsville.com

Administrative Use Only	
Approved	Denied
_____	_____
Signature of City Official	Date
Permit Number: _____	Fee Paid: \$ _____

Sign Permit Application

Address of Sign Location: _____ Business Name: _____

Contact Phone Number: _____ Zoning: _____

Applicant Name: _____ Company Name: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Phone Number: _____ Email Address: _____

Contractor Name: _____ Contact Name: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Phone Number: _____ Email Address: _____

Property Owner Name: _____ Company Name: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Phone Number: _____ Email Address: _____

Existing Signs – Number and Sizes of Existing Signs to Remain on Location.

1. _____
2. _____
3. _____

Proposed Sign Details – Type of Sign *(Select all that apply)*.

- | | |
|-------------|-------------------------------------|
| On Premise | Illuminated – Interior light source |
| Off Premise | Illuminated – Exterior light source |
| Ground | Not Illuminated |
| Projecting | Banner |
| Post | Single-faced |
| Wall | Double-faced |
| Window | Plans Filed |
| Temporary | |

Sign(s) Details– Include Dimensions for Each Sign *(Dimensions, square footage, max height, and sign materials.)*

1. _____ In./Ft. _____ Sq.Ft. _____ Max. Height _____ Lot Frontage (Ft) _____ Est. Cost
_____ Materials/Details
2. _____ In./Ft. _____ Sq.Ft. _____ Max. Height _____ Lot Frontage (Ft) _____ Est. Cost
_____ Materials/Details
3. _____ In./Ft. _____ Sq.Ft. _____ Max. Height _____ Lot Frontage (Ft) _____ Est. Cost
_____ Materials/Details
4. _____ In./Ft. _____ Sq.Ft. _____ Max. Height _____ Lot Frontage (Ft) _____ Est. Cost
_____ Materials/Details

Lot Footage: _____ Total Cost: _____

Applicant

Date

The applicant hereby agrees to adhere to all applicable laws and ordinances of the City of St. Clairsville, Ohio, as well as any relevant regulations of the State of Ohio pertaining to signage. Furthermore, the applicant certifies that all drawings and plans submitted are accurate to the best of the applicant's knowledge.